



APPLICATION FOR NON-PROFIT ORGANIZATION EXHIBIT SPACE  
 SATURDAY, OCT. 7, 2017  
 FOR FURTHER INFORMATION CONTACT JEAN HUTCHINSON AT  
 910.880.4924 OR JAGUARJEAN1@GMAIL.COM  
[www.sunsetatsunset.com](http://www.sunsetatsunset.com)

**ALL INFORMATION MUST BE PROVIDED. PLEASE PRINT CLEARLY.**

**DUE TO OUR "SOLD OUT" STATUS EACH YEAR, ALL APPLICATIONS MUST BE RECEIVED NO LATER THAN SEPTEMBER 1, 2017. BOOTHS WILL BE ASSIGNED ON A FIRST-COME, FIRST-SERVED BASIS. A BROCHURE OF VENDORS WILL BE DISTRIBUTED. YOU WILL NOT BE INCLUDED IF YOUR APPLICATION IS RECEIVED AFTER THE DUE DATE. LATE APPLICATIONS WILL BE ACCEPTED ON A "SPACE AVAILABLE" BASIS.**

NAME OF ORGANIZATION: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ Tax ID# \_\_\_\_\_

*Required by the State of NC - Booth will NOT be assigned without this number.*

PRODUCTS TO BE EXHIBITED OR SOLD (PLEASE BE SPECIFIC)  
 \_\_\_\_\_  
 \_\_\_\_\_

<u>TABLES AND CHAIRS ARE AVAILABLE AT THE FOLLOWING COSTS:</u>	<u>NUMBER NEEDED &amp; COST</u>
1 – 8 FT TABLE @ \$11.00	_____ @ \$11 = \$ _____
FOLDING CHAIR @ \$3.50	_____ @ \$3.50 = \$ _____
<b>TOTAL COST OF TABLES AND CHAIRS</b>	<b>\$ _____</b>

**FEES FOR ELECTRICITY:**

120 VOLT 20 AMP CIRCUIT @ \$50 FOR EACH RECEPTACLE OUTLET # \_\_\_\_\_ \$ \_\_\_\_\_  
 240 VOLT 30 AMP CIRCUIT @ \$100 FOR EACH RECEPTACLE OUTLET # \_\_\_\_\_ \$ \_\_\_\_\_  
 240 VOLT 50 AMP CIRCUIT @ \$150 FOR EACH RECEPTACLE OUTLET # \_\_\_\_\_ \$ \_\_\_\_\_

**Application & Check due  
by September 1, 2017**

<b>\$25 SPACE FEE</b>	<b>\$25.00</b>
<b>TOTAL ELECTRIC CHARGES</b>	<b>\$ _____</b>
<b>TOTAL TABLES/CHAIRS</b>	<b>\$ _____</b>
<b>TOTAL AMOUNT DUE</b>	<b>\$ _____</b>

**You must provide a heavy  
duty extension cord.**

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Authorized Signature

Date

You must provide heavy duty extension cord(s) if you are purchasing electricity.

***NO REFUNDS DUE TO INCLEMENT WEATHER. THE EVENT WILL NOT BE RESCHEDULED.  
VENDORS ARE RESPONSIBLE FOR COMPLIANCE OF THE NC FIRE PREVENTION CODE. IF YOU HAVE  
ANY QUESTIONS, PLEASE CONTACT RICHARD CHILDRES AT 579-2456***

***MAKE CHECK PAYABLE TO: TOWN OF SUNSET BEACH***

MAIL TO: SUNSET AT SUNSET STEERING COMMITTEE ATTENTION: JEAN HUTCHINSON  
SUNSET BEACH TOWN HALL ♦ 700 SUNSET BLVD N ♦ SUNSET BEACH, NC 28468

**ALL EXHIBITS MUST BE SET UP NO LATER THAN 9:30 A.M.**

**NO VEHICLES MAY BE MOVED INTO THE EXHIBIT SPACE PRIOR TO THE END OF THE EVENT.**